

**PARKSIDE SCHOOL**  
**Minutes of BOT meeting via Teams 20 March 2023**

- **Meeting opened: 7.00pm**
- **Present via Teams**

Allan Edmondson – Presiding member.  
Mel Foote - Member  
Necia Rickit - Member  
Alexis Jensen - Member  
Carol Willard - Principal  
Craig Serenge - Staff Representative  
Gina Ward – Minute taker

Resume meeting from 11.50pm today

CW – To recap for BOT members that were not present at today’s earlier meeting.  
We discussed:

- Personnel joining and leaving Parkside
- Principal report
- Short report from the Senior Leaders.

There was also a short presentation from Senior Leader (IT, property, transport), Francois Boshoff.. Francois informed the BOT regarding progress made against strategic and other plans for 2022/23.

**MATTERS ARISING:**

Teacher Strike:

Parkside has received instruction from the Ministry of Education to close our roll due to our current student numbers putting us in a full capacity position.

The letter came from MOE Network Manager.

All present at this morning meeting are in full agreement, a draft letter to go to Parents has been sent to all Bot members prior to this meeting so we can now discuss the letter content and vote on sending it out to our school community. Letter tabled. – All Carried

Moved – AJ – Carried – AE

AJ - What do we have for the result of our closure re where the students can go when current closest surrounding Specialist school’s rolls are also closed?

CW – There is no information available as to where our students will go. To begin with they will need to enroll in mainstream schools which will create further issues for schools and students. Mainstream schools are not set up specifically like us to cater for our students.

We are currently working on other options such as more Hubs, looking at possible available space to convert and other potential options that could be available for our students. This is a major undertaking especially with minimal Ministry support and as a team of Special School Principals we are doing our best collectively and individually to flag up the issues. Additionally, although we present these issues to the MOE as a Special Schools group, as individuals we have different issues and requirements. There is nowhere for our students to go other than mainstream.

If we get enquiries to new enrolments within our district, we can suggest they go to MOE and or go and see the local MP.

CW and MF are prepared to make a visit to the local MP to have a discussion.

AJ – Maybe get in contact with the New Minister of Disability Affairs as a possible stream of communication.

CS – Parents could maybe take their cases to the Media.

All in agreement to letter going out to Families, ECE, community – tonight.

At moment we are over capacity, and we are closed including waiting list until we drop back to capacity and an open a e a waiting list. Communication to the wider community will be sent out and regularly updated with our roll status.

Budget Update:

AJ – I haven’t been able to get together with Ed Services to discuss this as we haven’t been able to match a time up. So, we will have to move forward with the budget.

Moved – AJ – Carried – AE

CW - ORS Budget is tracking well. – Increased our roll, means we have been able to employ more Teacher aides and therapists. And this produces more therapy time in the classroom with the students. We are keeping up to date with funds in and spending. With an ORS in and out aim to get as balanced as possible.

CW –

- ORS Budget 2022 Financial Statement and Expenses
- Special Standard Review 2022
- Parkside Annual Report.

Have been officially signed – ready for processing.

Request to purchase new van:

AE - Email put forward letter sent by parent from parent regarding a new van purchase.

AE - Purchasing policy and process needs to be follow.

CW – A discussion on vehicle purchase for 2023 have been signed off and considered within the 2023 Budget. Quotes on these vehicles, have been sourced. Up until this year there were only 2 wheelchairs. To look into another vehicle for the purpose of transporting all wheelchair students at the same time will add restrictions policies and procedures – getting a van with the space and ability to secure the chairs will take further consultation. Move this item to 2024 and further research. Looking towards getting our wheelchair students out in the community as a group.

We could investigate options of using current taxi vans for transporting. Though previous quote for Hire taxi was \$480 for one child to be transported – for a day.

So this item is now moved to 2024 with keeping in mind, getting creative to make sure 2023 all students get out and about as best we can.

School Docs Policies for signing:

CW – School Docs out of time and due for review and approving in Term 2.

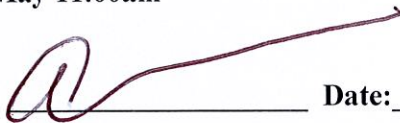
If there are items of update changes that need to be brought to the attention of the BOT CW, will bring up item for discussion prior to approval. Other than that CW will keep BOT up to date of changes prior to the BOT signing off.

Meeting closed 7.49pm

**Meeting Closed: 12.00pm**

**Next Meeting: 8<sup>th</sup> May 11.00am**

Presiding Member:



Date:

08 MAY 2023