

PARKSIDE SCHOOL
Minutes of BOT meeting 20 March 2023

- **Meeting opened: 11.05am**

Do we have enough for quorum 2 members not present.

No Business may be transacted at a meeting of the board unless more than half the board members then holding are present.

(Education (School Boards) Regulations 2020)

- **Present**

Allan Edmondson – Presiding member.
Necia Rickit - Member
Carol Willard - Principal
Craig Serenge – Staff Representative
Gina Ward – Minute Taker

- **Absent**

Alexis Jensen - Member
Mel Foote - Member

- **Minutes from BOT meeting 20 February 2023** – Moved - AE, Carried - NR

- **Financial January, February 2023 Report** – Moved – AE – Carried - NR

- **Personnel:**

CW –
2 Teacher Aides resigned.
2 Teacher Aides long term SL
4 New Teacher Aides hired.

- **Principal Report:**

CW - Each meeting will include feedback re: research areas and current portfolios of SL
ALL ACCEPTED PRINCIPALS REPORT

Francois Boshoff – joined meeting – 11.13am

FB: currently has responsibility for ICT, Transport, and is the Senior Leader for the following Primary hubs: View Rd, Ngakoroa and Pukekohe East., Also supports Property in conjunction with the principal.

Some of current work has included supporting the move to Ngakoroa and Wellington St hub rebuild. Support at strategic level as well as operational.

FB – While looking at Wellington Street Hub student outside play area, the following – H&S regarding our current out of date sandpit issue remaining permanently blocked off, has shown evidence there is a desperate sensory need for our Wellington St Hub students to have access to a sandpit. One connection sourced is a builder who builds sand pits for Early education, the suggestion is to remove sand and roof /replace roofing with clear roof and same / similar for the wall and enclose the sandpit while still resuming visual and safe monitoring.

The next step will be if this becomes a viable suitable option for WSH then expand this concept out to all relevant hubs.

AE – It is we get a seat at the table at the beginning of projects to have influence and put in what works. Build up Preferred suppliers, getting in place items that work – purpose built. Look at what works – what doesn't work. Making good connection with trade connection, as a team.

FB - Seeing what the community want – respite and purpose built kitchen to teach students how to cook from being to end not just hand over hand – giving the students best opportunity.

FB – As Carol has implemented - Right person right place right time.

Francois left meeting – 11.25am

CW - Behavior – immediate support is in place as events are happening to get staff and students through the event, staff are there on the ground at the moment in the moment being there for support. Visible and support around the school noted in terms of our visibility and support on the ground.

CW - Summary of SL updates in meetings and across their research areas and portfolios and linking them in to NELPS.

Moved: – AE, Carried - CS

Matters arising:

• **STRIKE**

AE – Principal teacher – strike – went well even though you as the principal was pulled in on other business, acknowledged the way Parkside had setup staff ready for working for the day. The day went well, no feedback received.

• **ROLL CLOSURE**

CW - Parkside has received a Ministry advised roll closure – letter, we are currently at allowed 183 – 188 equivalent and are over capacity operating above 100%. Closure to roll required, set up wait list – more outreach STOS teachers for mainstream schools. This move is more political as many special schools are closing their rolls and there is no further plan in place to build new Special schools or add to current already operating Special schools.

CW – We are looking at expanding our hubs in surrounding schools, looking at the option of local empty spaces and their viability to fit our needs, we could take over existing sites and adapt accordingly. We don't know border for Special Schools.

AE - What we will need to do as BOT is send out a letter to the community that we are now officially closing our roll.

Moved AE – Carried – NR CS CW

CW will draft a letter and send through to all BOT members in time to review for meeting called 7pm this evening – Reason being it needs all BOT members to agree and once agreed letter will be written and sent out on behalf of the BOT PM.

NR left meeting 11.49am.

Present only one board member – PM.


Official minutes stopped at 11.50am

Building update is there is no update – end date extended – asbestos found.
Reschedule to teams one evening next two weeks.

1. Roll closer.
2. Budget – Alexis
3. Acknowledged discussion to be had re: purchase of vehicle.

Meeting Closed: 12.00pm

Next Meeting: 8th May 11.00am

Presiding Member:  Date: 08 MAY 2023