

**Minutes of BOT meeting 12th June
2023**

- **Meeting opened: 11.50am**
- **Present**
Allan Edmondson – Presiding member.
Necia Rickit - Member
Carol Willard - Principal
Craig Serenge – Staff Representative
Alexis Jensen (Via Teams)
Mel Foote - Member
- **Absent / Apologies**
- **Minutes**
Monday 8th May 2023 - 11.00am meeting – *Approved, AE 2nd CS*
- **Financial**
February, April 2023 governance Reports – *Approved, NR 2nd AE*
- **Personnel: (CW)**
Staff Joining Parkside - 2 x Teacher Aides.
Staff Leaving Parkside – 1 x Teacher (DP) - invites to be sent to BOT to attend leaving event if they wish, 1x Teacher Aide
- **Principal Report:**
Approved AE, 2nd CS
- **Matters Arising:**

Update on Wellington Street Campus Build- CW to write email to Malcolm Ryan (delivery Manager) re timelines for work and suggestions for improvement to external canopy.

Strike update teachers and Principals (CW)

Karakia – BOT unanimously voted to adopt the school Karakia for opening BOT meetings.

Insurances - all. CW will pass information through GW to AE who will follow up with brokers to check if we have the best deals?

Discussion re benefits of research and innovation projects currently undertaken by Senior Leaders.

*New information re property matters that supports our current knowledge and will assist with our plans to obtain new building.

*New contacts and connections have been developed regarding updated policies and property matters. Leaders preparing for their projects next term are motivated and have great ideas for developing their portfolio area.

- **Senior Leader Presentation – Johan Van der Merwe – Senior Leader**

JVDM joined meeting at 12.30pm.

- Presentation consisted of information regarding purpose of TWT - transition, independence, and preparation for adulthood.
- Work experience video shown.
- JVDM discussed Parkside vision for development of TWT – greater employment opportunities, set up recruitment agency, expand work experience.

AE- Asked whether Parkside is part of a wider collection of schools regarding work experience and employment opportunities (currently this is not the case other than connections with Sommerville and Rosehill and each Specialist school has different requirements. However, Johan is working with 'Gateway' which will enable us to join forces with mainstream schools re employment).

Discussion re Vehicle purchases required for STOS and general staff use. Johan presented research undertaken regarding this area to date. AE and AJ volunteered to go to Ebbetts in Pukekohe to obtain best deal for cars (will contact JVDM or FB beforehand). Preference is for hire car rather than a purchase.


JVDM was thanked for his contribution and left the meeting at 1.00pm

- BOT discussion re students leaving school and best time for transition to begin. CW stated aim is for transition to start at 14 years rather than after students have arrived at TWT (further discussion deferred to meeting in July).
- Discussion re employing a transitions or social worker so staff can be focused on education. (Further discussion deferred to meeting in July).
- Discussion re possibility of employing a range of project managers or a business manager to manage projects (discussed to be continued at next meeting).

Meeting Closed: 1.23pm

Next Meeting: 31st July 11.00am

Presiding Member: _____



Date:

31 JUL 2023